

MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF LUFKIN, TEXAS HELD ON THE 21ST DAY OF OCTOBER, 2014.

On the 21st day of October 2014, the City Council of the City of Lufkin, Texas convened in a Regular Meeting in the Council Chambers of City Hall with the following members, thereof to wit:

Bob F. Brown	Mayor
Lynn Torres	Mayor Pro-Tem
Victor Travis	Councilmember, Ward No. 1
Robert Shankle	Councilmember, Ward No. 2
Don Langston	Councilmember, Ward No. 4
Rocky Thigpen	Councilmember, Ward No. 5
Sarah Murray	Councilmember, Ward No. 6
Paul L. Parker	City Manager
Keith Wright	City Manager
Bruce Green	City Attorney
Kara Atwood	City Secretary
Belinda Southern	Finance Director
Gerald Williamson	Police Chief
Ted Lovett	Fire Chief
Duane Freeman	Assistant Fire Chief
Dorothy Wilson	Planning Director
Steve Poskey	Street Department Superintendent
Mike Akridge	Parks & Recreation Director
Barbara Thompson	Main Street Director
Dale Allred	Inspection Services Director
Aaron Ramsey	Animal Control Director
Thad Chambers	Economic Development Director
Kent Havard	Solid Waste Director

being present when the following business was transacted.

1. The meeting was opened with prayer by Brother Steve Killam, St. Paul's United Methodist Church.
2. Mayor Bob Brown welcomed visitors present.
3. **APPROVAL OF MINUTES-APPROVED**

Minutes of the Regular Council Meeting on October 7, 2014 were approved on a motion by Councilmember Lynn Torres and seconded by Councilmember Sarah Murray. A unanimous affirmative vote was recorded to approve the minutes as presented.

4. **PROMOTIONAL CEREMONY FOR LUFKIN FIRE DEPARTMENT**

Lieutenant Ryan Watson was promoted to the rank of Captain by Mayor Bob Brown in a ceremonial pinning.

OLD BUSINESS

5. **SECOND READING OF AN ORDINANCE ESTABLISHING ASSIGNMENT PAY FOR CERTAIN POSITIONS IN THE FIRE DEPARTMENT-APPROVED**

City Manager Keith Wright stated this was the Second Reading of an Ordinance that would allow for the Primary Care Attendant on an Ambulance to receive assignment pay for forty dollars (\$40.00) per day while the driver would receive twenty dollars (\$20.00) per day. City Manager Wright furthered that this proposed Ordinance "cleans up" the existing assignment pay scale which had not been codified correctly. City Manager Wright stated that Staff recommended City Council approve the Ordinance establishing Assignment Pay for certain positions in the Fire Department.

The second reading for an ordinance establishing assignment pay for certain positions in the Fire Department was approved on a motion by Councilmember Robert Shankle and seconded by Councilmember Rocky Thigpen. A unanimous affirmative vote was recorded.

NEW BUSINESS

6. DELETION OF ONE (1) LIEUTENANT POSITION WITHIN THE LUFKIN FIRE DEPARTMENT-APPROVED

City Manager Wright stated that with the promotion of Captain Ryan Watson; another Lieutenant position was left open. City Manager Wright furthered that Chief Ted Lovett had been working on the deletion of six (6) Lieutenant positions to be replaced with Firefighter positions and if approved this would bring the total deletion of Lieutenant positions to four (4). City Manager Wright stated that Staff requested City Council approve the deletion of one (1) Lieutenant Position to be replaced with a Firefighter position within the Lufkin Fire Department.

The deletion of one (1) Lieutenant Position within the Lufkin Fire Department was approved on a motion by Councilmember Lynn Torres and seconded by Councilmember Sarah Murray. A unanimous affirmative vote was recorded.

7. FIRST READING OF AN ORDINANCE ESTABLISHING A SCHOOL ZONE FOR ST. PATRICK'S CATHOLIC SCHOOL ON LOWRY STREET-APPROVED

City Manager Wright stated that St. Patrick's had requested a school zone on Lowry Street, and all speeding zones must be approved by City Council. City Manager Wright stated that Staff recommended installing the school zone with a twenty (20) mile per hour speed limit to be activated during the hours of student drop off and pick up. City Manager Wright concluded that Staff recommended City Council approve the installation of a school zone on Lowry Street for the St. Patrick's Catholic School.

The First Reading of an Ordinance establishing a school zone for St. Patrick's Catholic School on Lowry Street was approved on a motion by Councilmember Robert Shankle and seconded by Councilmember Sarah Murray. A unanimous affirmative vote was recorded.

8. RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LUFKIN DIRECTING THE PLANNING STAFF TO PROCEED WITH ANNEXATION AND DEVELOP A SERVICE PLAN REGARDING PROPERTY LOCATED ADJACENT TO FM 2108, OLD SCHOOLHOUSE ROAD, AND FM 819-APPROVED

City Manager Wright stated that Staff had received a request for a possible subdivision development bordered by FM 2108, Old Schoolhouse Road, and FM 819. City Manager Wright stated this was the first step in the process to present the proposed annexation for direction by City Council, and this Resolution did not bind or require City Council to eventually annex the property. City Manager Wright furthered that this Resolution would allow Planning Staff to develop a municipal service plan for the proposed area. Lastly, City Manager Wright stated Staff recommended City Council approve a Resolution authorizing the Planning & Zoning Department to proceed with the annexation and develop a municipal service plan for property adjacent to existing City limits, situated near FM 2108, Old Schoolhouse Road, and FM 819.

Councilmember Robert Shankle asked if the property in question had water and sewer. City Manager Wright responded that water is already in service to the area, but sewer would have to be extended. City Manager Wright furthered that there will be a required lift station once the subdivision is developed, and services will be extended to that area. Lastly, City Manager Wright stated that Staff may consider upgrading water and sewer services in that area in the case of more annexed property in the future.

A Resolution of the City Council of the City of Lufkin directing the Planning Staff to proceed with annexation and develop a service plan regarding property located adjacent to FM 2108, Old Schoolhouse Road, and FM 819 was approved on a motion by Councilmember Don Langston and seconded by Councilmember Lynn Torres. A unanimous affirmative vote was recorded.

9. DONATION TO THE CITY OF LUFKIN PARKS & RECREATION DEPARTMENT IN THE AMOUNT OF \$6,000 FROM THE ANGELINA ROTARY CLUB AND BUDGET AMENDMENT NO. 3 APPROPRIATING THE FUNDING-APPROVED

City Manager Wright stated that the Angelina Rotary Club had graciously donated six-thousand (\$6,000) in order to install seven (7) benches, two (2) picnic tables, and five (5) trash receptacles at

the Disc Golf Course near Morris Frank Park. City Manager Wright furthered that Staff recommended City Council approve the acceptance of the donation and Budget Amendment No. 3 appropriating the funding.

A donation to the City of Lufkin Parks & Recreation Department in the amount of six thousand dollars (\$6,000) from the Angelina Rotary Club and Budget Amendment No. 3 appropriating the funding were approved on a motion by Councilmember Don Langston and seconded by Councilmember Robert Shankle. A unanimous affirmative vote was recorded.

10. CONCEPTUAL PLANS FOR A DOG PARK TO BE COMPLETED BY THE 2014-2015 LEADERSHIP LUFKIN CLASS-APPROVED

City Manager Wright stated that the Leadership Lufkin Class had a conceptual project plan for a Dog Park at Grace Dunne Richardson Park. City Manager Wright furthered that there was an estimated cost for the conceptual plan at forty to fifty thousand dollars (\$40,000-\$50,000). City Manager Wright stated that this conceptual plan was first approved for City Council consideration by the Parks Advisory Board and that in moving forward City Staff would work with the Leadership Lufkin class on allocating the funds raised for each step in implementation of the Dog Park project. City Manager Wright elaborated further that Staff had guidelines for the project to be implemented including that detailed plans must be submitted along with an itemized budget; no construction will begin on the project until the entire amount of funding needed is raised; and City Council must grant final approval for the project prior to construction. Staff recommended City Council grant preliminary approval to the 2014-2015 Leadership Lufkin Class for the construction of a Dog Park to be located at Grace Dunne Richardson Park.

The conceptual plans for the Leadership Lufkin class were described in a PowerPoint slideshow by Lufkin Leadership Class Project Chairperson Starla Bickerstaff. At end of the presentation Ms. Bickerstaff asked for any questions from City Council. Councilmember Don Langston stated that the Leadership Lufkin Class had taken on a great endeavor and that he wished them the best.

The Conceptual Plans for a Dog Park to be completed by the 2014-2015 Leadership Lufkin Class were approved on a motion by Councilmember Lynn Torres and seconded by Councilmember Sarah Murray. A unanimous affirmative vote was recorded.

11. PURCHASE OF A GRADALL MODEL XL 3100 EXCAVATOR FROM ASSOCIATED SUPPLY COMPANY THROUGH HGAC IN THE AMOUNT OF \$303,524-APPROVED

City Manager Wright stated this equipment was used by the Street Department almost daily to clean roadside ditches. City Manager Wright furthered that Staff received a bid through HGAC and the unit would be purchased from Associated Supply Company in the amount of three hundred and three thousand and five hundred and twenty-four dollars (\$303,524) and the budgeted amount for this piece of equipment in the Amortization Fund was three hundred and five thousand dollars (\$305,000). City Manager Wright furthered that the 2000 Gradall model will be disposed of through the auction process and the proceeds would be rolled back in to the Amortization Fund. Lastly, City Manager Wright stated that Staff recommended City Council approve the purchase of a Gradall Model XL 3100 Excavator in the amount of three hundred and three thousand and five hundred and twenty-four dollars (\$303,524).

Councilmember Don Langston asked if this model to be disposed of was the “back up” excavator and asked the age of the piece of equipment. Street Superintendent Steve Poskey responded that this was the “back up” excavator to be disposed of, and that the model year was 2007.

The purchase of a Gradall Model XL 3100 Excavator from Associated Supply Company through HGAC in the amount of \$303,524 was approved on a motion by Councilmember Don Langston and seconded by Councilmember Rocky Thigpen. A unanimous affirmative vote was recorded.

12. APPOINTMENTS TO THE ANIMAL SHELTER ADVISORY COMMITTEE BOARD-APPROVED

City Manager Wright stated that during the Regular Council Meeting of August 5th, City Council approved the establishment of the Animal Control Shelter Advisory Committee in order to comply with Section 823.005 of the Texas Health and Safety Code. City Manager Wright stated that the Texas Health and Safety Code mandated the advisory board at a minimum be comprised of a licensed veterinarian, one municipal official, one person whose duties include the daily operation

of an animal shelter, and one representative from an animal welfare organization. City Manager Wright continued that Dr. Lindsay Syler had agreed to serve in the position of licensed veterinarian, Gerald Williamson was recommended to serve as the municipal official, because his department was in charge of Animal Control, Aaron Ramsey was recommended to serve as the member whose duties include the daily operation of the shelter, and Mickey Dupre of the Friends of Kurth Memorial Animal Shelter Volunteer Organization was recommended to serve in the position of animal welfare organization representative. City Manager Wright stated that Staff recommended City Council appoint the members to the Animal Shelter Advisory Board as required by State Law.

The appointments to the Animal Shelter Advisory Committee Board were approved on a motion by Councilmember Lynn Torres and seconded by Councilmember Sarah Murray. A unanimous affirmative vote was recorded.

13. APPOINTMENT TO THE ZONING BOARD OF ADJUSTMENT AND APPEALS-APPROVED

City Manager Wright stated that there was a current vacancy on the Zoning Board of Adjustments and Appeals. City Manager Wright furthered Ms. Linh Bass had agreed to work with the Board and attend the meetings, and she had a working knowledge of land, market values, and land use. City Manager Wright stated that Staff recommended City Council approve the appointment of Linh Bass to the Zoning Board of Adjustments and Appeals.

The appointment of Linh Bass to the Zoning Board of Adjustments and Appeals was approved on a motion by Councilmember Lynn Torres and seconded by Councilmember Robert Shankle. A unanimous affirmative vote was recorded.

14. APPOINTMENT OF A CITY MANAGER KEITH WRIGHT TO THE LUFKIN FIREMAN'S RELIEF & RETIREMENT FUND BOARD OF TRUSTEES-APPROVED

City Manager Wright stated this position had been held by Mr. Paul Parker for several years, and the City was required to have a nomination on the board for Chief Financial Officer. City Manager Wright furthered that the Lufkin Fireman's Relief & Retirement Fund Board of Trustees requested that City Manager Keith Wright be appointed to the position being vacated by Mr. Parker. City Manager Wright furthered that Staff recommended City Council approve the appointment of City Manager Keith Wright to the Lufkin Firemen's Relief & Retirement Fund Board of Trustees.

The appointment of City Manager Keith Wright to the Lufkin Firemen's Relief & Retirement Fund Board of Trustees was approved on a motion by Councilmember Don Langston and seconded by Councilmember Lynn Torres. A unanimous affirmative vote was recorded.

15. CITY MANAGER'S REPORT

City Manager Wright highlighted a few City projects that were in progress or soon to start; the twenty-four (24) inch waterline was coming along smoothly on Highway 69 South and one of the final bores was being laid for this project, also a trail all the way along Ellen Trout Lake was soon to be in progress and would be a great asset to the City, and that the storm sewer project to eliminate the large ditch on Denman Avenue would be another positive project for the City.

Councilmember Robert Shankle asked if the Moffett Road street overlay project would begin at the end of the year. Street Superintendent Steve Poskey stated that the Street Department was waiting on sewer improvements. City Manager Wright stated that the Moffett Road Street overlay would begin this year.

16. EXECUTIVE SESSION: IN ACCORDANCE WITH THE TEXAS GOVERNMENT CODE SECTION 551.071 (2) CONSULTATION WITH CITY ATTORNEY ON ANY REGULAR SESSION AGENDA ITEM REQUIRING CONFIDENTIAL, ATTORNEY/CLIENT ADVICES NECESSITATED BY THE DELIBERATION OR DISCUSSION OF SAID ITEMS (AS NEEDED), AND PERSONNEL MAY BE DISCUSSED.

Mayor Brown stated that there was no reason to enter into Executive Session.

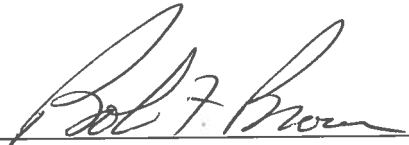
17. DISCUSSION OF ITEMS OF COMMUNITY INTEREST, INCLUDING EXPRESSIONS OF THANKS, CONGRATULATIONS OR CONDOLENCE;

INFORMATION REGARDING HOLIDAY SCHEDULES; HONORARY RECOGNITIONS OF CITY OFFICIALS, EMPLOYEES OR OTHER CITIZENS; REMINDERS ABOUT UPCOMING EVENTS SPONSORED BY THE CITY OR OTHER ENTITY THAT IS SCHEDULED TO BE ATTENDED BY CITY OFFICIALS OR EMPLOYEES; AND ANNOUNCEMENTS INVOLVING IMMINENT THREATS TO THE PUBLIC HEALTH AND SAFETY OF THE CITY.

City Manager Wright stated that there would be a DETCOG meeting in Newton County on Thursday the 23rd, a Power Networking Breakfast with the Chamber of Commerce on Friday the 24th, the Planning & Zoning Commission will meet on Monday the 27th, the Elected Officials Reception will be on Tuesday the 28th, and the Downtown Trick-or-Treat would be on Friday the 31st. City Manager Wright furthered that he would be meeting with Councilmember Rocky Thigpen for breakfast on Monday, November 3rd, Councilmember Robert Shankle on Tuesday November 4th for breakfast, and Councilmember Victor Travis on Tuesday, November 4th for lunch.

Councilmember Robert Shankle added that the Heritage Festival on October 18th was a real treat for the City of Lufkin and congratulated Main Street Director Barbara Thompson and the Main Street Department on a job well done.

There being no further business to discuss, the meeting was adjourned at 5:30 pm.



Bob F. Brown, Mayor



Kara Atwood, City Secretary